



VISIONDRIVERS TRAINING CALENDAR
(One – Day Leadership Master Class)

FOR

2021

VISIONDRIVERS
83, Allen Avenue
Ikeja, Lagos - Nigeria
Tel: 08106545127, 0803 068 3651, 08023671070
www.visiondrivers.com, info@visiondrivers.com

Consultancy.Training.Coaching

TRAINING CALENDAR FOR 2021

S/N	Course Topic	Dates	Duration	Fee	Audience
1	The Power of Goal Setting for Personal & Organizational Success.	Jan. 6, Jan. 29, Feb. 10, Feb. 26, Mar. 19, Apr. 7, May 10, Jun 7	1-Day	N50,000	CEOs, Executive Directors, Senior Managers, Managers
2	Leadership Transition: The Power of Succession Planning	Feb. 17 th – 18 th , Apr. 21 st – 22 nd , Jun 2 nd – 3 rd , Aug. 24 th – 25 th , Oct. 26 th – 27 th , Nov. 4 th – 5 th	2-Day	N75,000	CEOs, Executive Directors, Senior Managers, Managers
3	VISIONDRIVERS: The Visionary Employee At Workplace	Feb. 22, Mar. 5, Apr. 16, Jun 30, Jul. 2, Sept. 20, Oct. 13	1-Day	N50,000	All Staff across departments, New Recruits;
4	Leadership Skills for Managers	Jan. 12, Feb. 5, Mar. 17, May 18, Jul. 16, Sept. 15, Nov. 25	1-Day	N50,000	Managers; Supervisors; Unit Heads; HR & Admin
5	Leading your Customers: The Efficacy of Superior Customer Service	Jan. 26, Mar. 25, Jun 9, Aug. 16, Sept. 7, Oct. 7, Nov. 10	1-Day	N50,000	Customer Service unit; Front Desk Officers; All staff across departments
6	The Sales Leader: How to Become A Sales Superstar	Mar. 22, Apr. 13, May 31, Aug. 11, Oct. 4, Nov. 18	1-Day	N50,000	Sales & Marketing unit; Customer Service unit; All Staff
7	Team Leadership: Leading High Performance Teams	Jan. 8, Mar. 29, May 4, Jun 11, Aug. 13, Nov. 2	1-Day	N50,000	Managers; Team leaders; HR & Admin; All staff across departments.
8	Emotional Intelligence At Workplace	Feb. 12, May 7, Jul. 12, Sept. 2, Oct. 29, Nov. 29, Dec. 6	1-Day	N50,000	Senior Managers; Team Leaders; Unit heads; All Supervisors.
9	Creativity, Innovation, and Problem Solving at Workplace	Jan. 18, Mar. 3, May 26, Jun 22, Sept. 3, Oct. 4, Nov. 15	1-Day	N50,000	Managers, team Leaders, Supervisors, & all staff across departments.
10	Office Behaviour & Etiquettes	Feb. 19, Mar. 24, May 27, Jun 24, Jul. 23, Oct. 18, Nov. 22	1-Day	N50,000	All staff across departments.
11	Leading your Time: The Power of Effective Time Management	Jan. 21, Mar. 31, Apr. 30, Jun 17, Sept. 9, Nov. 26, Dec. 10	1-Day	N50,000	Managers; team leaders, & all staff across departments.

12	Personal Effectiveness & Mastery	Jan. 20, Mar. 16, May 20, Jul. 14, Aug. 9, Sept. 17 Nov. 8	1-Day	N50,000	Unit Heads; Team leaders; All staff across departments.
13	Effective Communication & Interpersonal Skills	Jan. 14, Mar. 4, Jun 4, Aug. 27, Sept. 13, Oct. 11, Dec. 13	1-Day	N50,000	Managers; Team Leaders; HR Head & Admin;
14	Culture Transformation: Healthy Culture, Healthy Organization	Feb. 25, Apr. 23, May 6, Jul. 30, Sept. 22, Oct. 21, Dec. 2	1-Day	N50,000	Managers, team leaders, supervisors, and all staff across departments.
15	Coaching Skills for Managers	Feb. 1, Mar. 8, May 21, Jun 15, Sept. 27, Oct. 22,	1-Day	N50,000	Managers; Team Leaders; HR Heads
16	Principles of HR and Performance Management	Feb. 9, Apr. 15, May 12, Jul. 6, Sept. 29, Oct. 21	1-Day	N50,000	HR & Admin Heads; Managers
17	Leading Organizational Change	Feb. 24, Apr. 27, Jul. 8, Aug. 20, Oct. 15, Nov. 15	1-Day	N50,000	Senior Managers; HR & Admin; Team Leaders
18	Public Speaking & Presentation Skills	Jan. 27, Feb. 15, Apr. 19, Jul. 27, Aug. 18, Sept. 23, Dec. 8	1-Day	N50,000	Managers; HR Heads; Unit Heads; Team Leaders, Sales managers & Reps.
19	The Leading Manager: 25 Major Challenges Managers Face & Step-By-Step Solutions	Jan. 7, Apr. 29, Jul. 29, Aug. 30, Oct. 11, Nov. 17, Dec. 17	1-Day	N50,000	Executives, Managers, team leaders, supervisors, HR Heads.
20	Leading with Power: How to Influence and Not Intimidate those You Lead	Feb. 3, Mar. 12, Apr. 9, Jun 25, Aug. 5, Sept. 10, Nov. 12	1-Day	N50,000	Executives, Managers, Team Leaders & Supervisors

Registration: To register call: 08106545127, 08023671070, 0817 123 5284, 08030683651

Training venue: VISIONDRIVERS TRAINING CENTRE
83, Allen Avenue
Ikeja-Lagos

Training hours: 9:00am – 4:00pm

Payment details:

- Payment should be made via wired transfer/Cheque to: Visiondrivers Management Consulting – Eco Bank; A/C 0039713464 or Visiondrivers Leadership Academy; Zenith Bank; A/c 1013615937
- Please bring payment slip along with you for registration.
- As we usually have limited seats available, it is advised you make upfront payment prior to the training day.

Benefits:

- Participants will receive materials for the training
- Free eBook and CDs
- 5% discount for group bookings of 3-participants and above
- Certificate of Attendance
- Refreshment will be served

Note: If any of the above dates or training topics does not match your particular need, we will be glad to schedule a customized date or training topics that will meet your company's need. Please, visit our site at www.visiondrivers.com, and click on the training session to view our training topics.

We look forward to serving you.

VISIONDRIVERS
Your Vision...Our Passion!